



July 11, 2014

**DIVISION MEMORANDUM**

No. 323 s. 2014

**2014 SECONDARY LEVEL SPECIAL EDUCATION (SPED) PROGRAM**

**To: Assistant Superintendents  
Education Supervisors/Coordinators  
Secondary School Heads**

1. Attached is DepEd Memorandum No. 76, s. 2014, dated July 4, 2014, entitled, **"2014 Secondary Level Special Education (SPED) Program."**
2. Immediate dissemination of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

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Republic of the Philippines  
**Department of Education**

04 JUL 2014

DepEd MEMORANDUM  
No. **76**, s. 2014

**2014 SECONDARY LEVEL SPECIAL EDUCATION (SPED) PROGRAM OF ACTIVITIES**

To: Regional Directors  
Schools Division Superintendents  
Heads, Public Secondary Schools

1. The Department of Education (DepEd), through the Bureau of Secondary Education (BSE), announces the **2014 Secondary Level Special Education (SPED) Program of Activities**, which are in line with the thrust on access to quality education. The tentative schedule of the SPED Program of Activities and other details, including registration fees of the participants to the conference, are enclosed.
2. The SPED Program of Activities aims to:
  - a. develop instructional materials;
  - b. monitor the schools;
  - c. undertake relevant programs; and
  - d. conduct training workshop, orientation, and conference of teachers handling SPED classes.
3. The five-day training workshop, two-day orientation, and three-day conference shall be exclusive of travel time.
4. Registration fees (if applicable) and the travel expenses of the participants shall be charged to the Program Support Fund or local funds, while the board and lodging, travel and other incidental expenses of the training staff, writers, resource persons, and consultants shall be charged to the BSE Policy Formulation Funds. All expenses relative to these activities shall be subject to the usual accounting and auditing rules and regulations.
5. For more information, all concerned may contact **Dr. Ma. Elsie C. Esmer** of the Staff Development Division-Bureau of Secondary Education (SDD-BSE), DepEd Central Office, 3<sup>rd</sup> Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telefax nos.: (02) 636-5173; (02) 632-7586.
6. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUJASTRO FSC**  
Secretary

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index under the following subjects:

SPECIAL EDUCATION

TEACHERS

TRAINING PROGRAM



(Enclosure to DepEd Memorandum No. 76, s. 2014)

Activities	Participants	Date and Venue
1. Monitoring of Selected Secondary Schools Offering SPED Program	BSE Staff to monitor 85 SPED schools	July to December, 2014 Luzon, Visayas & Mindanao
2. Orientation of School Heads/ SPED Coordinators on different exceptionalities and on the curriculum (MCIMD and Adapted PE)	School Heads/ School Head Coordinators	July 16-17, 2014 RELC, Marikina City
3. Training of regular teachers on handling students with special needs (HI, VI, OH, ID, LD) and on Adapted PE	Cluster 1- Luzon SPED Teachers Cluster 2- Visayas & Mindanao SPED Teachers Note: 1 pax per school	C1: September 1-5, 2014 Teachers Camp, Baguio City C2: September 21-25, 2014 Teachers Camp, Baguio City
4. Development of Teaching Guides (TGs) for <i>Writing</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	July 21-25, 2014 RELC, Marikina City
5. Development of Learning Materials (LMs) for <i>Writing</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	July 28-Aug. 1, 2014 RELC, Marikina City
6. Validation of TGs & LMs for <i>Writing</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	August 11-15, 2014 Oasis, Tanza, Cavite
7. Finalization of TGs for <i>Writing</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	August 18-22, 2014 Oasis, Tanza, Cavite
8. Finalization of LMs for <i>Writing</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	August 25-29, 2014 Oasis, Tanza, Cavite
9. Development of Teaching Guides (TGs) for <i>Reading</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	September 15-18, 2014 BSP, Makiling, Los Baños, Laguna
10. Development of Learning Materials (LMs) for <i>Reading</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	Sept.29-Oct.3, 2014 BSP, Makiling, Los Baños, Laguna
11. Validation of TGs & LMs for <i>Reading</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	October 6-10, 2014 BSP, Makiling, Los Baños, Laguna
12. Finalization of TGs for <i>Reading</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	October 13-17, 2014 BSP, Makiling, Los Baños, Laguna
13. Finalization of LMs for <i>Reading</i> at the Secondary Level SPED	Selected SPED Teachers, Experts, Consultant, BSE Staff	October 27-31, 2014 BSP, Makiling, Los Baños, Laguna
14. 4th Secondary Level SPED National Conference	Supervisors, School Heads, & Teachers Registration fee – P5,000.00	Cluster I: Luzon Group October 20-21, 2014 Cluster II: October 22-23, 2014 Oasis, Tanza, Cavite